
**TWENTY-FIRST SESSION OF THE STANDING COMMITTEE
ON PROGRAMMES AND FINANCE**

31 October and 1 November 2017

INFORMATION NOTE FOR PARTICIPANTS

Date

The Twenty-first Session of the Standing Committee on Programmes and Finance will be held on 31 October (full day) and 1 November 2017 (morning session only).

Venue

Palais des Nations
Room XIX
1st floor, Building E

Working languages

Simultaneous interpretation will be provided in English, French and Spanish.

Documentation

Background documents and other relevant documentation will be available in due course on the IOM website at the following address: www.iom.int (under About IOM/Governing Bodies). Access to the Standing Committee on Programmes and Finance documents is restricted and requires a username (mgs) and a password (Re\$tricted@M65!); please note that the username and password are case sensitive.

Registration

IOM would be grateful if the Permanent Missions and other representatives of IOM Member States could kindly confirm the attendance of their representatives in writing, preferably by e-mail to iomcr@iom.int (or fax 022 798 61 50), to the IOM Meetings Secretariat at the latest by Thursday, 26 October 2017. Representatives will also be required to confirm their presence upon arrival at the IOM desk at the entrance to the Conference Room.

Security identification badges

IOM requests representatives not in possession of an accreditation badge to enter the United Nations building to complete the attached registration form and return it at the latest by Thursday, 26 October 2017, to the Meetings Secretariat.

Only written registrations will be taken into account for the issuance of an entry badge.

Participants can collect their security identification badge as from 3 p.m. on Monday, 30 October 2017, at the following address:

**Pass and Identification Unit
UNOG Security and Safety Section
Pregny Gate
8-14 avenue de la Paix
1211 Geneva**

This office is open on working days from 8 a.m. to 5 p.m. **Please note that you will be asked to present your conference registration form and a valid passport or national identity card.**

Contacts

The IOM Meetings Secretariat remains at your disposal for any further information by phone: 022 717 94 00, or e-mail: iomcr@iom.int