

Model Annual Cycle of Key APC Activities and Processes

The Open-Ended Working Group meeting of the Inter-Governmental Asia-Pacific Consultations on Refugees, Displaced Persons and Migrants was convened by the APC Coordinator in Brisbane, Australia on 24 October 2003 to discuss the future directions of the APC.

The following *Model Annual Cycle of Key APC Activities and Processes* was agreed upon and is generally adhered to:

MONTH	KEY ACTIVITIES AND PROCESSES
First	Country formally takes over as Chair of the APC, formally appoints a Coordinator and finalises a program of APC activities for the coming year.
Second	Chair assesses the annual program against known contributions and, if required, seeks additional funding and/or resources.
Third/Fourth/ Fifth	Activities
Sixth	Coordinator seeks nominees for next year's Chair of the APC.
Seventh/Eighth	Activities
Ninth	Plenary Meeting held, next APC Chair is announced, and the broad direction of next year's program is endorsed by the Plenary. APC seeks, and participants pledge, voluntary contributions for next year, in cash and in kind.
Tenth/Eleventh	Activities. Participants pledge voluntary contributions for next year, in cash and in kind.
Twelfth	Hand over of documents to new Chair and Secretariat. Outgoing and next APC Chairs draft provisional program for next year.
<i>First month of the next annual cycle</i>	<i>Country formally takes over as Chair of the APC, formally appoints a Coordinator and finalises a program of APC activities for the coming year.</i>