



International Organization for Migration (IOM)  
The UN Migration Agency

**Reference No. : UA1-2018-3083**

## **BID BULLETIN NO. 3083-02**

### **Modernization of Integrated interdepartmental information and telecommunication system (ITS) “Arkan”**

12 November 2018

The Bids Evaluation and Awards Committee of IOM Ukraine hereby issues Bid Bulletin No. 3083-02 to answer the following requests for clarifications:

- 1. Will IOM accept bidder to be consortium of two unaffiliated companies - one from Ukraine and one foreign?**

IOM’s Official Answer:

IOM will accept application for prequalification from consortium of companies / joint venture. Ukraine-based and foreign-based companies may collaborate to participate and apply for prequalification as a joint-entity in this process. Aside from the charters and registration documents of both companies, the companies should also submit a copy of a notarized joint-venture agreement or similar agreement between them. The agreement should be notarized and should specifically identify the lead-company between the two participating companies who shall take the responsibility to ensure that the joint-entity shall honor the bid(s) the joint-entity will submit. The lead company shall also be responsible for ensuring that the joint-entity will fulfill all contractual obligations of the joint-entity in case the joint-entity will win contract(s) out of the bidding exercise including the provision of the related services.

- 2. Will IOM accept Client Reference to be submitted on the bidder’s standard template for reference letters instead of Client Reference Form foreseen in Annex 6?**

IOM’s Official Answer:

Applicants may submit regular client references to support their application, but Client Reference Forms by the template prescribed in Annex 6 shall be sent to address of BEAC additionally once received from referees. BEAC will request missing documents and failure to submit these documents will constitute as breach of Instruction requirements and may result in lower score. Thus, reference letters may be submitted with Applicant’s prequalification package of documents, but they cannot be used in lieu of Client Reference Forms, submission of which is obligatory.

- 3. With reference to item 6.1.1 in Annex 2, how many copies of the Curriculum Vitae of Project Implementation Team members should be submitted to confirm the technical capacity? What size of technical capacity is expected to be provided for this project?**

IOM's Official Answer:

Applicants should provide information and present qualifications of their company in general, thus IOM does not indicate the minimum required number of staff or company's resources to be allocated, this is to be decided by the Applicants themselves. Therefore, Applicant shall provide one set of qualification documents (CV, diploma and certificates) per each expert they propose to deploy for the project. Minimum and maximum number of experts that could be deployed for performance of the project is up to the Applicant and may be revised upon study of ToR and preparation of the bids if prequalified successfully.

**4. With reference to item 5.2 in Annex 2, what are your expectations regarding the funds size to be allocated to implement this project and respectively confirmed by Bank Certificate or credit facility certificate?**

Applicants should indicate maximum amount of funds that could be allocated for project implementation by their company if post-delivery payment applied. This parameter may vary from 0 (cannot work with post-delivery payment methods) to 100% project cost (if Applicant can cover all project stages costs single-handedly) denominated in EUR. According to IOM rules and regulations, estimated project cost cannot be disclosed.

**5. In the context of Annex 3, is it acceptable to present the records of similar projects implemented on a subcontract of another organization?**

IOM's Official Answer:

Applicants may present relevant experience gained as subcontractor for other company, but should clearly indicate that they were not the lead contractor. Same should be reflected in Client Reference Form (template provided in Annex 6).

With this Bulletin, the Bids Evaluation and Awards Committee of IOM Ukraine brings to the knowledge of all Applicants to Bidder Prequalification Process for the aforementioned project that deadline for submission of applications is extended until 14.00, Friday, 16 November 2018.

**Bids Evaluation and Awards Committee  
IOM Ukraine**