



**Expression of Interest (EOI) No.: GPSUIT# 21-156  
for the  
Business Transformation Enterprise Resource Planning (ERP) Platform**

**BID BULLETIN  
Addendum No. 1**

This Addendum No. 01 is issued to address inquiries and clarification from vendors and modify information provided in the Expression of Interest (EOI) Background Information for the **Business Transformation Enterprise Resource Planning (ERP) Platform** issued last 29 April 2021.

**A. On the EOI:**

1. Closing Time (deadline) for submission of EOI responses is **21 May 2021, 3:00PM, Manila Time.**

**B. Inquiries from vendors**

Ref	Section	Page	Question	IOM Response
1	5.5	17	Does IOM seek to integrate to the UNGM eTender system?	Yes, but the scope of the integration has not been fully finalized; at a minimum we will seek to publish e-Sourcing events to UNGM to notify prospective bidders of new tenders.
2	5.5	17	What is the value of the "Freight under Management", from transit point to final destination?	This figure is not known today, as a majority of our stocks are not managed in a central system nor are they currently valued as inventory.
3	5.5	17	Does IOM need to manage complex routes and cost scenarios from transit point to final destination?	IOM operates in over 160 countries, having 450+ offices and approximately 150 warehouses. There are less than 40 locations that distribute to final destinations (typically camps or emergency locations) and those distributions are typically from warehouse to camp. There are less than 5 "complex" operations in terms of distribution.
4	5.6	17	Does IOM expect the HCM system to integrate to an external Payroll... or is UN Payroll to be part of the solution?	IOM at this time plans to continue to operate its own payroll, since the cost is significantly less than using an external service provider. Therefore we are seeking an HCM solution that can fully manage and execute payroll supporting UN entitlements as well as support country-specific regulations in certain countries for local staff.
5	5.6	17	Are all the HCM components in the diagram in scope? If yes, could the color-coding be explained?	The color coding is not important, but what is important is that the red-dashed border boxes are <b>NOT</b> in scope for the ERP platform.

**Manila Administrative Centre**

6	5.1	18	When thinking about Fleet Management, is track and tracing of vehicles high on the list of IOM's priorities? What other aspects are important (e.g. fuel use audit, maintenance, etc.)	IOM does not consistently manage its fleet across all locations today. In some of the larger more logistically sophisticated missions, local systems are already in use. In order of importance, IOM would be interested in fleet and driver scheduling, maintenance tracking, usage tracking, fuel consumption, location tracking; for delivery trucks, buses and vehicles provided for staff use.
7	6	19	Does the 40,000 Supplier Portal users reflect 40,000 Suppliers using the portal or 40,000 supplier contacts with logins (i.e. a Supplier might have more than one contact)?	It is an educated guess at this stage; we have 40,000 active suppliers. Some might use a portal and some might not, so we could estimate 40k users as a starting point, but as we gather more information, it is likely to be significantly less as we are also looking to rationalize the supply base..
8	5,5	16	What is the exact process and how Demand aggregated?	As of now there is no process, only a requirement to begin capturing procurement forecasts as part of the project planning process and analyzing those forecast needs in the aggregate. In the mid-term, this process would likely remain "bottom-up" since IOM currently does not have the historical data to perform statistical forecasting.
9	5.1	18	Could you please detail the size and value of the fleet to be managed.	This cannot be estimated at this time, and should not be required to respond to this EOI.
10	General Question	N/A	Could you please share the pain points of current IT systems and architecture.	For an EOI to replace an ERP system, not at this stage.
11	General Question	N/A	Could you please elaborate on the strategic objectives that IOM aims to achieve with this program.	This is elaborated at length and in great detail in the EOI Background Information document; please see Chapters 3 and 4.
12	General Question	N/A	Could you please share detailed listing of IT systems envisioned to be replaced with the new ERP platform.	At this stage the key system to replace is the PRISM ERP platform. The additional scope of the Business Transformation project covers processes that are managed manually today.
13	General Question	N/A	Could you please provide some order of magnitude/approximate data volumes IOM has on the current IT systems, as it will enable us to understand both scope and scale of data migrations.	Please see chapter 6 of the EOI Background Information document; this is the best data we have at the moment and should be sufficient to respond to this EOI.

14	General Question	N/A	<p>Are there any existing systems that need to be retained and integrated with the new solution? If so, could you please list them?</p>	<p>The key system to integrate is the PRIMA project management system, which integrates with an ERP Projects/Project Costing module. PRIMA manages the full project lifecycle, including the more qualitative aspects that would not typically be managed in an ERP, and then relies on the ERP for full resource management, budget allocation and controlling at the project (and various other) levels.</p> <p>IOM currently uses the Bellin system from Coupa for Treasury management. The ERP system would need to integrate with Bellin for cash and investment management. BELLIN today is also used for bank payments and reconciliation, but IOM is open to using the future ERP directly for bank communications, payments and reconciliation if the solution is an improvement to the current system.</p> <p>IOM is also currently rearchitecting its primary case management system (MiMOSA) and its Beneficiary and Distribution Management System (BDMS) and there will be an integration to track the cost of services and items provided to beneficiaries; exact process and architecture to be designed.</p>
15	General Question	N/A	<p>Regarding the EOI for Business Transformation Enterprise Resource Planning (ERP) Platform, we were wondering if this EOI purely oriented to the SW vendors or it also applies to integrators. We understand that last year contact with the vendors happened but at an earlier stage, not with the specific requirements.</p>	<p>In January 2020 IOM conducted a Request for Information (RFI) where a number of software providers provided information and perform demonstrations of their systems for IOM. With this EOI, we are commencing the process to seek proposals (formal RFP) for the acquisition of an ERP platform and its related technologies. Following this EOI, the full RFP package with detailed platform requirements will be distributed to interested and qualified bidders. The RFP is intended for the software suppliers and/or their resellers, but not intended for systems integrators at this stage.</p>
16	General Question	N/A	<p>Does this EOI condition the participation in the subsequent RFP or this first phase will be for IOM to decide the platform and then integrators will be able to bid for the implementation of the chosen one?</p>	<p>Yes, response to the EOI is mandatory to participate in the RFP process, as it is both an expression of interest as well as a prequalification (please see section 1.3 of the information document and the full "ERP Platform Selection EOI Bidder Forms 20210421.docx" document).</p>
17	General Question	N/A	<p>What type of risk is IOM looking to identify?</p>	<p>If we understand correctly and this question applies to section 5.2, "Manage Risks", the response is that we are looking for an integrated capability for an Enterprise Risk Management (ERM) solution that also covers governance and compliance matters (i.e., GRC capabilities), especially for all transactions and setup in the ERP (including project risk management), but ideally also the ability to define and manage risks that are not related to ERP transactions, enabling a comprehensive approach to ERM.</p>
18	General Question	N/A	<p>What is the current HR and Payroll solution that IOM is currently running?</p>	<p>SAP ECC EhP8, with SAP Payroll for Non-profit Organizations (NPO)</p>

19	General Question	N/A	As part of the RFP, the company responds and leads with a partner in order to present the implementation methodology and provide upfront cost. Would it be possible to respond to the RFP with a partner?	<p>For the <b>EOI</b>, we would expect the software provider to respond <u>directly</u>.</p> <p>For the <b>RFP</b>, we would expect the software provider to bid either <u>directly or through a reseller</u>. The services we will be seeking through the platform RFP will include:</p> <p><u>Required</u>: Training of project team members on the platform and its configuration (whether provided through standard online training courses from the software provider, or through a consultancy).</p> <p><u>Optional</u>: The first implementation step, Fit/Gap analysis (compared to existing requirements) and solution strategy (how to maximize out-of-the-box usage of the selected platform)</p> <p>From IOM's perspective, it is acceptable for these 2 service packages to be offered through a subcontracted partner, however firm prices and scope of deliverables need to be included in the bid. IOM is not seeking an implementation partner for the full implementation at this stage, since we do not believe the project can be costed accurately before platform selection and fit/gap analyses have been completed.</p>
20	A-9		On section A-9 on "Having deployed the ERP SaaS solution for Public Sector in an international setting", do you need the number only or also the name of the customers?	Only the number
21			In addition we understood that we have to answer by Y/N without any other comment or solution description in the field "compliant response". Can you please confirm.	That is correct, for the "A" reference questions (section 3), only Yes/No. For the "B" reference questions (section 4), Yes or No, and if "No", an explanation. Any inaccurate answers provided at the EOI stage may result in disqualification during the RFP stage

Approved by: \_\_\_\_\_



Niiara ABLIAMITOVA  
GPSU Head

Date: May 17, 2021