



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

REQUEST FOR QUOTATION (RFQ)
for the
Supply and Delivery of Various Core and Non-Core Relief Items
for IOM Sierra Leone

BID BULLETIN
Addendum No. 1

This Addendum No. 01 is issued to modify information provided in the Request for Quotation and General Instructions to Suppliers for the Supply and Delivery of Various Core and Non-Core Relief Items for IOM Sierra Leone issued to the prospective Suppliers on August 17, 2017.

A. Inquiries from vendors

1. Q: Product specification: with regards to the Floor Mat to be included in the Household Kit, kindly specify if a Floor Mat in grey colour can be offered;
A: **Any Assorted Natural colour**

2. Q: Vendor Information Sheet: We been working with IOM for years and we already submitted our Vendor Information Sheet to GPSU several times. Please confirm if we need to resubmit the VIS for this project.
A: **Yes, Vendor information sheet is required.**

3. Q: Bank Guarantee and Bid Security: Please confirm that suppliers are required to provide Technical Proposal and Financial Proposal as mandatory documents. A Proforma Bank Guarantee for Advance Payment and a Bid Security are not required for this RFQ.
A: **Technical and Financial Proposals are mandatory. Bank Guarantee and Bid Security are not required at RFQ stage.**

4. Q: DAP address: Please confirm DAP address and consignee details in order for us to work on the freight rates.
A: **IOM New Signal Hill Road, 18 A,
Free Town, Sierra Leone
Contact person and contact details
Khalid Siddique – +23299606006- +23276185660**

5. Q: We would like to know the Plastic Sheet Color and material. (e.g Polyethylene or Ethylene vinyl acetate)
A: **The Technical Specifications Form includes the reference material code. This material code can be found in the IOM Emergency Catalogue attached.**

6. Q: We would like to have images or more specifications e.g. Size or capacity of: **Cups ; Kitchen Knife and Rubber bowl.**
A: **The Technical Specifications Form includes the reference material code. This material code can be found in the IOM Emergency Catalogue attached.**

Manila Administrative Centre

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7. Q: We would like to have images or more specifications (e.g. Size, capacity, liters, meters) of: **Bucket; Jerry Can; Floor Matt and Blanket.**
A: **The Technical Specifications Form includes the reference material code. This material code can be found in the IOM Emergency Catalogue attached.**
8. Q: We would like to have images or more specifications (e.g. Size, capacity, liters, meters) of: **Family Tent (# people).**
A: **The Technical Specifications Form includes the reference material code. This material code can be found in the IOM Emergency Catalogue attached.**
9. Q: We would like to have images or more specifications (e.g. Size, capacity, liters, meters) of: **Rope (Diameter, Length); Bundle Binding Wire.**
A: **The Technical Specifications Form includes the reference material code. This material code can be found in the IOM Emergency Catalogue attached.**
10. Q: We would like to have images or more specifications (e.g. Size, capacity, liters, meters) of: **Hand gloves Heavy Duty (size).**
A: **Standard size without images.**
11. Q: We would like to know the maximum delivery period accepted.
A: **4 Weeks from the date of notice of award excluding transit time.**
12. Q: We understand that the samples are required once the company is informed of the award Lot, is that right?
A: **Referring to Clause 10.1.3, samples will be required from vendors who have successfully complied with the submission of the requested certificate, test results from accepted laboratories and other technical documents. Samples will then be subject to visual inspection as part of the technical evaluation.**
- Another set of samples will be required to be submitted by the awarded vendor to serve as reference to ensure consistency through the course of the Agreement. Refer to Clause 10.4.1.**
13. Q: With the intention to present a precise offer for the items requested, is it possible to know the approx. Project Budget?
A: **For this RFQ, we are not disclosing the approximate project budget.**
14. Q: We would like to supply to IOM can we quote for few items or all items have to be supplied by one supplier
A: **Award shall be on per lot or combination of lots basis. This means vendors can quote per lot or combination of lots.**