



IOM International Organization for Migration

سازمان بین المللی مهاجرت  
د مهاجرت نړیوال سازمان

## Request for Expression of Interest (EOI) CONSULTANT SERVICES

Ref No. IOM AF16-2404-HR

### **Afghanistan**

**Project: Various**

**Consultant Services: Human Resources Services (Recruitment and Management of Individual Consultants)**

The International Organization for Migration, Mission in Afghanistan on regular bases uses services of Consultant Firm in provision of Human Resource Services, including recruitment and management of individual consultants. Moreover, monthly IOM use around 180 individual consultants, recruited through a Consultant Firm. This number may further vary in line to the mission needs.

IOM now invites eligible Consultant Firms to indicate their interest in provision of the services. Interested consultants must provide information indicating that they are qualified to perform the services (e.g. brochures, description of similar assignments, number of ongoing projects and clients, availability of appropriate skills among staff, etc.). The provided information must be sufficient for IOM to evaluate the Consultant's capability and eligibility to participate the bidding and eventually undertake the assignment. Expressions of interest should contain the following information:

- Core business and years in of operations in Afghanistan
- Qualification in the field of assignment – HR Services
- Brief technical and managerial structure of the firm
- General qualifications and number of key staff
- Valid Government License

The consultant firm should be entity registered under local law and may associate with other consultant firm to enhance their qualifications.

A Consultant Firm will be selected in accordance with the procedures set out in the IOM Procurement Manual IN/168 rev (1). Only pre-qualified Consultant Firms shall be provided Request for Proposal (RFP) and invited to submit proposal.

EoI with required information must be delivered by hand before **05 May 2016 at 16:00 hours**, or Ten (10) calendar days after this advertisement.

IOM Afghanistan

Attn: Vladimir Maslarov – Procurement Officer (Ref. No. IOM AF16-2404-HR)

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